

State-wide Positions

Qualifications for all positions:

- Must be a member in good standing.
- Must be available to participate in Board and Membership meetings, as well as pertinent APTA meetings

Minimum expectation for participation:

- Attend quarterly Board of Directors (BOD) meetings held via zoom (typically 2 hours in the evening)
- Attend in-person Winter Membership Meeting held in December
- Complete position objectives as outlined below
- Attend ad hoc committee meetings on a PRN basis

Position	Term	Monthly Time Commitment	Position Objectives	Qualifications
President	2 years	15 hours	Represent the Maine Chapter. Serve on the BOD.	Has held a prior office or committee post at the component level of the APTA.
Secretary	2 years	5 hours	Create agendas and minutes for the Maine Chapter. Serve on the BOD.	
Chief Delegate	2 years	5 hours	Represent the Maine Chapter in the House of Delegates. Serve on the BOD.	The Chapter must be represented at the National House of Delegates a minimum of every 3 rd year.
District Chair for District #1	2 years	5 hours	Act as liaison of the Maine Chapter to the chapter membership. Serve on the BOD. Work with the BOD for "PT Night Out." Reach out to constituents regarding legislative updates.	Must reside or work in the district. York, Cumberland, Sagadahoc counties

District Chair for District #2	2 years	5 hours	Act as liaison of the Maine Chapter to the chapter membership. Serve on the Board of Directors. Work with the BOD for “PT Night Out.” Reach out to constituents regarding legislative updates.	Must reside or work in the district. Oxford, Franklin, Somerset, Kennebec, Androscoggin counties
Nominating Committee Member	3 years Committee Member for 2 years, Chair in the 3 rd year	10-12 hours, mostly in March-September	Lead the effort to fill vacant positions in the Maine Chapter.	

Special Interest Group Positions

Position	Term	Monthly Time Commitment	Position Objectives	Qualifications
Chair	2 years	5 hours	Represent the SIG.	
Secretary	2 years	5 hours	Create agendas and minutes for the SIG.	
Nominating Committee	3 years	5-10 hours, mostly the months of March-September	Lead the effort to fill vacant positions in the SIG	